

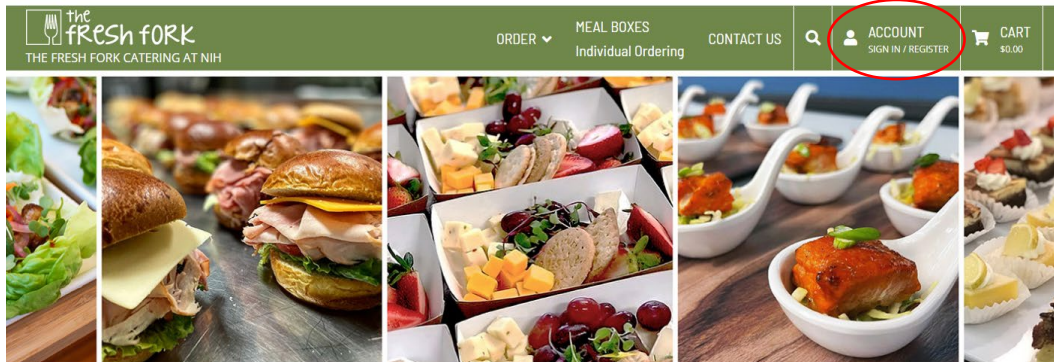


Catering at NIH

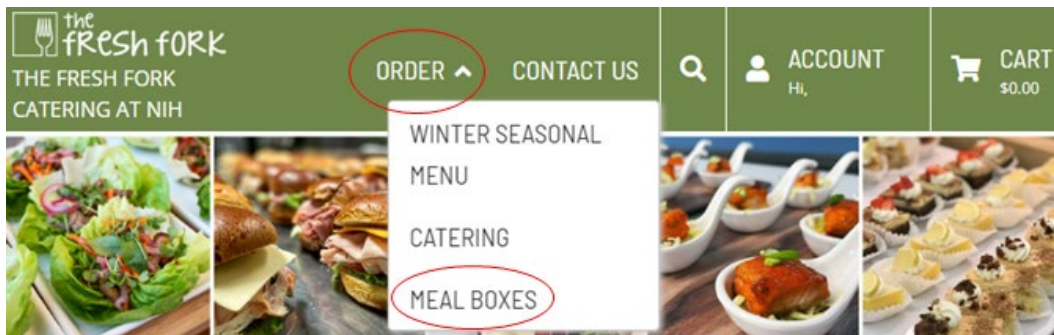
To have a boxed lunch or salad **delivered to Natcher Conference Center**, please order by **3 p.m. EST on Friday, Feb. 21**. Begin with step 1 below to order.

1. Customer accounts are required.

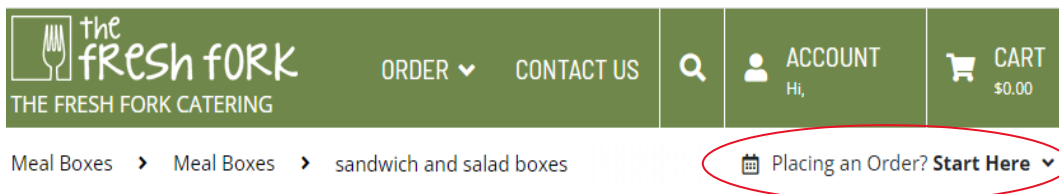
- If you already have a Fresh Fork account, [Sign In](#) and proceed to step 2.
- New customers must [Register](#) as instructed by the on-screen prompts and proceed to step 2 below.



2. Click on *Order* at the top of the page, select *Meal Boxes*, then select *sandwich and salad boxes*.



3. In the upper right corner, click *Placing an Order? Start Here*.



4. On the *Order Details* pop-up, select *On Campus Delivery; 02/27/24 or 02/28/24* on the pop-up calendar; *12:00 PM* (ignore ordering deadlines); proceed to *Create*; and click on *sandwich boxes* or *salad boxes*.
5. Select your preferred meal; under *Item is for*, enter [Last Name, First Name]; select *Add to Cart*; and proceed to *Check out*.
6. When instructed during check out, enter the following *Order Details*:
 - Contact Name: [last name, first name]
 - Building: 45
 - Room Name/#: Lower Level
 - Meeting Name: Rare Disease Day
 - Contact Phone: [your mobile phone]



Catering at NIH

7. Follow the remaining prompts to review your order and enter payment information. If you do not receive an email confirmation, please follow up directly with [The Fresh Fork](#).